

IMPORTANT NOTICE FOR HOLDERS OF PHYSICAL SECURITIES OF MMFSL

Sub: Request for completion of mandatory Know Your Customer (“KYC”)

Ref: SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16th March, 2023

Securities and Exchange Board of India (“SEBI”) vide its Circulars dated 3rd November, 2021 read with clarificatory circular dated 14th December, 2021, introduced common and simplified norms for processing investors’ service request and norms for furnishing PAN, KYC details and Nomination.

We wish to inform you that SEBI vide its captioned Circular has superseded the aforesaid SEBI circulars and extended the timeline for completion of mandatory KYC to **30th September, 2023**.

In this regard, we would like to inform you that your folio with the Company shall be considered incomplete if the following details are not available with the Registrar and Transfer Agent (“RTA”) of the Company, i.e. KFin Technologies Limited (“KFin”). We request you to furnish the details via Forms, as mentioned in table given below, to KFin before 30th of September, 2023, to avoid freezing of your folio:

Sr. No.	Mandatory KYC Requirements	Forms to be submitted
1.	PAN	Form No. ISR-1
2.	Address (with PIN)	
3.	Email address	
4.	Mobile Number	
5.	Bank Account details (Bank & Brank name, Bank Account Number, IFS Code)	Form No. ISR-2
6.	Specimen Signature	Form No. SH-13
7.	Nomination details	Form No. ISR-3
8.	Declaration to opt out of nomination (in case you wish to opt-out)	

The aforesaid forms are available on the RTA's website at https://ris.kfintech.com/clientservices/isc/default.aspx#isc_download_hrd and also on the Company's website at <https://www.mahindrafinance.com/investors/disclosures-reg-46-62/investor-information>.

If any one of the cited details are not available on or after **1st October, 2023**, such folio shall be frozen by the RTA.

Compulsory linking of PAN with Aadhaar Number

As per the Central Board of Direct Taxes (“CBDT”), it is mandatory to link PAN with Aadhaar number for resident investors by 30th June, 2023. Security holders who have not linked their PAN with Aadhaar number are requested to get the same linked before **30th June, 2023**.

Post 30th June, 2023 or any other date as may be specified by the CBDT, RTA of the Company shall accept only valid PAN's i.e PAN which are linked to the Aadhaar number. The folios which do not have valid PANs as on 30th June, 2023 or any other date as may be specified by the CBDT shall be frozen by the RTA.

Consequences of freezing of Folios

Kindly note the securities holder of the frozen folios shall be:

- Eligible to lodge any grievance or avail service request from the RTA of the Company only after furnishing the mandatory KYC requirements;
- Eligible for any payment including dividend, interest or redemption payment only through electronic mode with effect from 1st April, 2024 upon complying with the mandatory KYC requirements;
- Referred by the RTA / Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002, if they continue to remain frozen as on 31st December, 2025.

Modes for submission of Documents/Information:

Through 'In Person Verification' ("IPV")	Physical / Hard copy	Through Electronic Mode with e-sign
The original documents can be submitted by the investor in person at RTA's office which shall be verified by the authorised person of the RTA and retaining copy(ies) with IPV stamping with date and initials.	By furnishing original/ photocopy(ies) of the relevant document duly self-attested with date.	In case the email address is already registered with RTA, the securities holder may send the scanned copies of their KYC documents/service requests with e-sign at the RTA's email-id: einward.ris@kfintech.com/ Or Upload KYC documents with e-sign on RTA's website at the link: https://ris.kfintech.com/clientservices/isc/
RTAs Office: KFin Technologies Limited Unit:Mahindra & Mahindra Financial Services Limited Plot No. 31 & 32, Selenium Building, Tower B, Financial District, Nanakramguda, Gachibowli, Hyderabad, Telangana – 500 032. Toll Free No. 1800-309-4001		

We urge you to link your PAN with Aadhaar number by 30th June, 2023 and share your mandatory KYC details by 30th September, 2023 to avoid freezing of your folios.