

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern.

Shareholding pattern XBRL filing consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Declaration	Declaration
3	Summary	Summary
4	Shareholding Pattern	Shareholding Pattern

4. Steps for Filing Shareholding Pattern

- I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- II. Validating Sheets:** Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets:** Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.
Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.
- IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report :** Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser" .
 - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

5. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
8. Select data from "Dropdown list" wherever applicable.
9. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	532720
NSE Symbol	M&MFIN
MSEI Symbol	
ISIN	INE774D01024
Name of the company	Mahindra & Mahindra Financial Services Limited
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-03-2018
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

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Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	Yes	Yes	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No		
7	Whether company has equity shares with differential voting rights?	No	No	No	No

Table I - Summary Statement holding of specified securities

Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet

Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities (IX)				No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (XI)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (XI) (a)	Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI) = (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
								No of Voting (XIV) Rights			Total as a % of (A+B+C)					No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
								Class eg: X	Class eg: Y	Total										
(A)	Promoter & Promoter Group	1	316207660			316207660	51.19	31,62,07,660.00		316207660.00	51.19			51.19	316207660	100.00			316207660	
(B)	Public	51816	298269307			298269307	48.28	298269307.00		298269307.00	48.28			48.28					297497927	
(C)	Non Promoter- Non Public	1	3287993			3287993		3287993.00		3287993.00	0.53								3287993	
(C1)	Shares underlying DRs																			
(C2)	Shares held by Employee Trusts	1	3287993			3287993	0.53	32,87,993.00		3287993.00	0.53			0.53					3287993	
	Total	51818	617764960			617764960	100	617764960.00		617764960.00	100.00			100	316207660	51.19			616993580	

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities (IX)				No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (XI)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (XI) (a)	Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI) = (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
								No of Voting (XIV) Rights			Total as a % of Total Voting rights					No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
								Class eg: X	Class eg: Y	Total										
A Table II - Statement showing shareholding pattern of the Promoter and Promoter Group																				
(1) Indian																				
(a)	Individuals/Hindu undivided Family																			
(b)	Central Government/ State Government(s)																			
(c)	Financial Institutions/ Banks																			
(d)	Any Other (specify)	1	316207660			316207660	51.19	316207660.00		316207660			51.19	316207660	100.00				316207660	
Sub-Total (A)(1)		1	316207660			316207660	51.19	316207660.00		316207660			51.19	316207660	100.00				316207660	
(2) Foreign																				
(a)	Individuals (NonResident Individuals/ Foreign Individuals)																			
(b)	Government																			
(c)	Institutions																			
(d)	Foreign Portfolio Investor																			
(e)	Any Other (specify)																			
Sub-Total (A)(2)																				
Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)		1	316207660			316207660	51.19	316207660.00		316207660			51.19	316207660	100.00				316207660	

Details of Shares which remain unclaimed for Promoter & Promoter Group

B Table III - Statement showing shareholding pattern of the Public shareholder Note : Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual.																			
(1) Institutions																			
(a)	Mutual Funds	23	68879164			68879164	11.15	68879164		68879164			11.15						68879164
(b)	Venture Capital Funds	1	682743			682743	0.11	682743		682743			0.11						682743
(c)	Alternate Investment Funds	1	465000			465000	0.08	465000		465000			0.08						465000
(d)	Foreign Venture Capital Investors																		
(e)	Foreign Portfolio Investors	421	181715440			181715440	29.41	181715440		181715440			29.41						181715440
(f)	Financial Institutions/ Banks	8	1448368			1448368	0.23	1448368		1448368			0.23						1448368
(g)	Insurance Companies																		
(h)	Provident Funds/ Pension Funds																		
(i)	Any Other (specify)																		
Sub-Total (B)(1)		454	253190715			253190715	40.98	253190715.00		253190715			40.98						253190715
(2)	Central Government/ State Government(s)/ President of India																		
Sub-Total (B)(2)																			
(3) Non-institutions																			
(a)(i)	Individuals - i. Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	49326	14189018			14189018	2.30	14189018		14189018			2.30						13875838
(a)(ii)	Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.	20	5798804			5798804	0.94	5798804		5798804			0.94						5513094
(b)	NBFCs registered with RBI	5	8789			8789	0.00	8789		8789			0.00						8789
(c)	Employee Trusts																		
(d)	Overseas Depositories (holding DRs) (balancing figure)																		
(e)	Any Other (specify)	2011	25081981			25081981	4.06	25081981		25081981			4.06						24909491
Sub-Total (B)(3)		51362	45078592			45078592	7.30	45078592.00		45078592			7.30						44307212
Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)		51816	298269307			298269307	48.28	298269307.00		298269307			48.28						297497927

Details of the shareholders acting as persons in Concert for Public

Details of Shares which remain unclaimed for Public

C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder																			
(1)	Custodian/DR Holder - Name of DR Holders (If Available)																		
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)	1	3287993			3287993	0.53	3287993		3287993			0.53						3287993
Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)		1	3287993			3287993	0.53	3287993.00		3287993			0.53						3287993
Total (A+B+C2)		51818	617764960			617764960	100.00	617764960.00		617764960			100.00	316207660	51.19				616993580
Total (A+B+C)		51818	617764960			617764960	100.00	617764960.00		617764960			100.00	316207660	51.19				616993580

Disclosure of notes on shareholding pattern

Add Notes

Disclosure of notes in case of promoter holding in dematerialised form is less than 100 percentage

Add Notes

Disclosure of notes in case of public share holding is less than 25 percentage

Add Notes

Disclosure of notes on shareholding pattern for company remarks explanatory

Add Notes

Searial No.	Category	Name of the Shareholders (I)	PAN (II)	No. of the Shareholders (I)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of	Number of Locked in shares (XII)		Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN	Shareholder type
								No of Voting (XIV) Rights		Total as a % of Total Voting rights		No. (a)	As a % of total Shares held (b)			
								Class eg: X	Total							
A1(d) Any Other (specify)																
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete </div>																
1	Bodies Corporate	Mahindra & Mahindra Limited	AAACM3025E	1	316207660	316207660	51.19	316207660.00	316207660.00	51.19	51.19	316207660	100.00	316207660		Promoter
<div style="display: flex; justify-content: space-between; align-items: center;"> Click here to go back Total </div>																

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Serial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities (IX)			Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			
						Class eg: X	Total				
B1(a)	Mutual Funds										
		Add		Delete		Disclosure of shareholder holding more than 1% of total number of shares					
1	UTI Mutual Fund	AAATU1088L	17388095	17388095	2.81	17388095.00	17388095.00	2.81	2.81	17388095	
2	SBI Mutual Fund	AABTS6407Q	17674552	17674552	2.86	17674552.00	17674552.00	2.86	2.86	17674552	
3	Axis Mutual Fund	AACTA5925A	6365764	6365764	1.03	6365764.00	6365764.00	1.03	1.03	6365764	
Click here to go back		Total	41428411	41428411	6.71	41428411.00	41428411.00	6.71	6.71	41428411	

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Searial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			
						Class eg: X	Total				
B1(e) Foreign Portfolio Investors											
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete Disclosure of shareholder holding more than 1% of total number of shares </div>											
1	Franklin Templeton Investment Funds	AABCT5310J	6197871	6197871	1.00	6197871.00	6197871.00	1.00	1.00	6197871	
2	Blackrock Global Funds Asian Dragon Fund	AACCM3443L	12374712	12374712	2.00	12374712.00	12374712.00	2.00	2.00	12374712	
3	Blackrock Global Funds - Asian Growth Lead	AAFCEB1957K	9080522	9080522	1.47	9080522.00	9080522.00	1.47	1.47	9080522	
Click here to go back			Total	27653105	27653105	4.48	27653105.00	27653105.00	4.48	27653105	

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Searial No.	Category	Category / More than 1 percentage	Name of the Shareholders (I)	PAN (II)	No. of the Shareholders (I)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN
									No of Voting (XIV) Rights		Total as a % of Total Voting rights			
									Class eg: X	Total				
B3(e) Any Other (specify)														
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Delete </div>														
1	Trusts	Category			5	1543772	1543772	0.25	1543772	1543772	0.25	0.25	1543772	
2	Non-Resident Indian (NRI)	Category			1255	636857	636857	0.10	636857	636857	0.10	0.10	636857	
3	Clearing Members	Category			166	1079121	1079121	0.17	1079121	1079121	0.17	0.17	1079121	
4	Bodies Corporate	Category			584	21756789	21756789	3.52	21756789	21756789	3.52	3.52	21584299	
5	Bodies Corporate	More than 1 percentage of shareholding	HDFC Standard Life Insurance Company Limited a	AAACH8755L	1	9114342	9114342	1.48	9114342	9114342	1.48	1.48	9114342	
6	IEPF	Category			1	65442	65442	0.01	65442	65442	0.01	0.01	65442	
Click here to go back														
					Total	2011	25081981	25081981	4.05	25081981.00	25081981.00	4.05	4.05	24909491

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Serial No.	Number of shareholders	Outstanding shares held in demat or unclaimed suspense account	Voting rights which are frozen	Disclosure of notes on shares which remain unclaimed for promoter and promoter group
	Add	Delete		Click here to go back
1	0	0	-	

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Details of the shareholders acting as persons in Concert for Public

Serial No.	Name of Shareholder	Name of the PAC	Number of shares	Percentage of shareholding by PAC
Add Delete				Click here to go back
1	NA		0	

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Details of Shares which remain unclaimed for Public				
Serial No.	Number of shareholders	Outstanding shares held in demat or unclaimed suspense account	voting rights which are frozen	Disclosure of notes on shares which remain unclaimed for public
Add		Delete		Click here to go back
1	15	2700	2700	